

# HIGH COURT OF UTTARAKHAND AT NAINITAL

## LIMITED TENDER NOTICE

Dated: November 18<sup>th</sup>, 2013

This Court invites sealed tender from eligible vendors for **“On Site Comprehensive Annual Maintenance Contract”** in respect of Desktop/Laptop Computers, Printers, U.P.S.’s, Networking Components and other IT peripherals for one year, installed in the High Court and residences of Hon’ble Judges & Officers of the Court. The details of tender may be seen at Management Section of this High Court during office hours from 19.11.2013 to 02.12.2013. The details are also available on our website <http://www.highcourtofuttarakhand.gov.in>.

The tender alongwith Earnest Money Deposit in sealed cover addressed to REGISTRAR GENERAL superscripting thereon **“Tender for AMC of Computer Items etc.”** must reach in the office of Registrar General by 3.00 PM on or before **02.12.2013** and tenders will be opened at 3.30 P.M. on same day.

By order of the Court

Sd/-  
Registrar General

# HIGH COURT OF UTTARAKHAND AT NAINITAL

## NOTICE INVITING TENDER

Dated: November 18<sup>th</sup>, 2013

**Subject:- Tender for On Site Comprehensive Annual Maintenance Contract of Desktop/Laptop Computers, Printers, U.P.S.'s, Networking components and other IT Peripherals installed in the High Court of Uttarakhand at Nainital and at the residences of Hon'ble Judges & Officers of this Court.**

Sealed quotations are invited for the "on site Comprehensive Annual Maintenance Contract" of Desktop/Laptop Computers, Printers, U.P.S.'s & Network components and other IT Peripherals installed in the High Court of Uttarakhand and residences of Hon'ble Judges & Officers of this Court *from Manufacturing Companies (OEM)*, reputed Vendors/Dealers, registered, bonafide, reputed, experienced and eligible firms who have executed similar nature of work in Government Ministries/Departments, Semi-government organizations including Public Sector Undertakings and satisfying all other terms and conditions in this tender document.

### **1. Instructions to the tenderers:**

- A. The tender alongwith Earnest Money Deposit & Tender Fee in sealed cover addressed to REGISTRAR GENERAL superscripting thereon "**Tender for AMC of Computer Items etc.**" must reach the office of Registrar General by 3.00 PM on or before 02.12.2013 and tenders will be opened at 3.30 P.M. on same day. The tender received beyond the scheduled time shall be summarily rejected.
- B. Tenders (only in the format issued by this office) are to be filled as per the conditions mentioned in the tender form and the bidders have to sign on the acceptance of conditions otherwise bid will be rejected.
- C. A cash receipt of ₹500/- (tender fee), which will be issued by Cash Section of this High Court on cash payment of ₹500/-, is to be attached in original with the tender, otherwise the tender will be rejected.
- D. Tender form can also be downloaded from website of the Hon'ble High Court. In this condition, a demand draft of ₹500/- (non-refundable) payable in the name of Registrar General, High Court of Uttarakhand, Nainital, is to be attached alongwith the tender, other bid will be rejected.
- E. The tender received beyond the scheduled time shall be summarily rejected.

## **2. Period of Contract:-**

The contract will be initially for a period of one year, which can be extended further on mutual agreement subject to satisfactory performance of the contractor and will also depend upon the price trend for the services/products in the market on the date of extension.

## **3. Scope of Work:-**

- A. The place of performance will be High Court of Uttarakhand at Nainital.
- B. It will be duty of the Contractor to have the credentials of the Service Engineers verified and certified.
- C. It must be noted that number of Desktops/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT peripherals may increased or decreased at the sole discretion of the High Court of Uttarakhand, Nainital. In that case, payments will increase/decrease proportionately.
- D. Any other work of similar nature assigned by the Registrar General, High Court of Uttarakhand, Nainital.
- E. Attending to complaints raised by various sections/individuals of the High Court of Uttarakhand, Nainital on daily basis.
- F. Onsite preventive and corrective maintenance of computers, printers connected in LAN and peripherals at the High Court of Uttarakhand, Nainital, where the above equipments are installed as indicated from time to time.
- G. The maintenance contract will include necessary repairs to the installed systems and replacement of defective/damaged parts, components and other *accessories* free of cost.
- H. The maintenance contract also includes removal of virus (if required), software patch updation, HDD crash recovery, software support/troubleshooting to keep the system fully operational. The agency will be responsible for providing virus free computing environment at the High Court of Uttarakhand, Nainital.
- I. The maintenance services will be provided on all working days from 09:30 Hrs to 18:30 Hrs (Monday to Saturday). Provision of availability of service engineers on Sundays or other holidays and at late night should be made in case of emergency.
- J. Maintaining daily log file of the complaints and its solution & put it before in-charge computer on daily basis.
- K. The Vendor to look after all types of problems, which are faced by the end-users.
- L. The Vendor shall provide maintenance services through at least one resident qualified experienced and competent engineer. The role of these engineers shall be as follows:-

- a. The onsite engineer responsible for hardware maintenance should have expertise to cover all items of Desktop/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT peripherals.
- b. Provide user software support services including virus cleaning/patch installation, software installation, etc. He should be well conversant with the latest trends in trouble shooting of computing equipments and networking monitoring tools.
- c. To carry out preventive Maintenance of Desktop/Laptop Computers, Laser Printers, U.P.S.'s, network components and peripherals covered under this AMC.
- M. The parts/components/sub-assemblies used for repair/replacement by the contractor will be of the same/equivalent or higher make and functional capability as originally available in the systems. Except consumables like: laser printer toner, CDs. The contractor will arrange all other parts/components/subassemblies including fuser assembly of laser printer, battery of U.P.S., charger & battery of laptop free of cost.
- N. The systems that are not serviceable by the agency due to obsolescence of technology or non-availability of parts/components/assemblies will be withdrawn from the maintenance contract. The report of non-availability of parts by the vendor should accompany a report of similar said nature from the manufacturing company of the system or part. The decision of the Registrar General, High Court of Uttarakhand, Nainital regarding non-availability and obsolescence of technology will be final. Withdrawal of such systems shall be communicated to the agency and equivalent maintenance charges shall be deducted from the amount due to the agency.
- O. The Desktop/Laptop Computers, Printers, U.P.S.'s, network components and other Peripherals proposed to be covered under this maintenance contract:

S.N.	DESCRIPTION	QTY.
<b>M/C Type:-</b>		
1.	HP Server- ML 150 Xeon 3.2 GHz HDD 72 GB 10K RAM 512 MB (without Monitor)	01
2.	DESKTOP- COMPAQ AMD, 512MB, 40GB, KBD, Mouse, Monitor, CPU	04
3.	DESKTOP- COMPAQ PIV, 512MB, 40GB, KBD, Mouse, Monitor, CPU	02
4.	DESKTOP- IBM PIV, 256MB, 40GB, KBD, Mouse, Monitor, CPU	11
5.	HCL Laptop- Model 9100PL (Core 2 Duo/T8300/2.4 Ghz/3MB L2 Cache/1*2 GB RAM/160 HDD/14.1" TFT, Keyboard, Mouse)	07
6.	HP COMPAQ 2710p Notebook PC (Intel Core 2 Due U7600/1.2Ghz/800 MHz FSB/1GB DDR-2/100 GB HDD/12" TFT Screen, Keyboard, Mouse)	01
7.	Kiosk (information kiosk key touch screen computer) P-D958-800MHz/FSB 2*2MB L2 cache/2*256 MB DDR-II/80 GB SATA HDD/17" Glass touch screen with 500 VA LI UPS)	02
8.	Server Xeon E5335 (Quad Core) with dual processor support, 2x2 GB DDR-2, 2x146 GB SASHS HDD, IDE-DVD-ROM Drive, 17" TFT Colour Monitor, Key Board & Mouse	01

9.	DESKTOP- HCL Intel Core 2 Duo E 6420, 2x512 MB DDR II RAM, 16 GB SATA HDD, 17" Colour Monitor, DVD Writer, Keyboard & Mouse	09
10.	Laptop- HCL ME 39 (Intel Core 2 Duo T8300/2.4 GHz, 3 MB L2 Cache, 2 GB DDR-II, 250 GB HDD, 14.1" TFT screen, Keyboard, Mouse)	01
11.	Desktop- ACER make/P4/3.0 GHz with 1 MB L2 Cache & 800 MHz FSB with 4 PCI slots/256 MB RAM/80 GB HDD SATA/15" SVGA Colour Monitor, Keyboard, Mouse with Dialogic Card (D/4PCI-U/Intel)	01
12.	Desktop- HCL make/Intel core 2 duo E8400, 3.0 GHz, 1333 MHz, FSB & 6 MB L2 cache/1 GB DDR-II RAM/160 GB HDD/DVD Writer/17" TFT LCD/Mouse & Keyboard)	27
13.	Desktop- vPro technology/Intel Quad Core Q9550/2.83 GHz Speed/12MB-L2 Cache/1333 MHz FSB processor/2GB DDR-II 800 MHz memory/250GB Sata-II HDD, 17" TFT Colour Monitor/DVD Writer/Gigabit Ethernet Port & 4xUSB, Keyboard & Optical Mouse/Preloaded Windows Vista Business Edt.	29
<b>Printer's:-</b>		
1.	HP 1010	44
2.	HP 2400 (All-in-one) Colour	09
3.	HP 5662 (Colour)	02
4.	HP DeskJet 450 CBI Printer (Colour)	06
5.	HP LaserJet 1022 Printer	03
6.	HP 9040 DN Network Printer (A4, 40 PPM)	01
7.	Printer HP OfficeJet J5508 All-in-one	02
8.	HP LaserJet Printer P1005 (A4, 15 PPM)	09
9.	Printer SAMSUNG-scx-4828fn	01
10.	Mobile Printer-HP-H470 (CB027A)	01
11.	Printer (HP Office Jet J4580) (All-in-one)	03
<b>U.P.S.'s:-</b>		
1.	TRITRONICS 2KVA U.P.S./ONLINE	01
2.	500 & 600 VA U.P.S./OFFLINE	53
3.	MICROTEK 600VA U.P.S./OFFLINE	15
4.	APC 600 VA U.P.S./OFFLINE	05
5.	5 KVA U.P.S./ONLINE	01
6.	Microtek 600 VA U.P.S./OFFLINE	06
7.	500 VA wall mountain U.P.S. (Model No. APC BR1100CI-IN)	09
<b>Others:-</b>		
1.	INTRASYS Switches	06
2.	DAX Switches	05
3.	D-LINK Switches	03
4.	OPTICAL/OFC Module	12
5.	I/O Ports	227
6.	CTC E1 Modems (installed at BSNL, Nainital)	02
7.	CTC V.32 Modems (installed at NIC-District center, Nainital & High Court)	02
8.	CICSO 1841 Router (Sl.No.FHK104912QS) (installed at High Court)	01

- Note: The Number of Desktop/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT peripherals can be increased or decreased for annual maintenance contract. The amount shall be paid in the same proportion for annual maintenance.

#### **4. Duties and responsibilities: -**

- A. The vendor should attend to all the complaints, irrespective of its nature.
- B. Protection of equipments & maintaining the systems in perfect working condition.
- C. To attend the complaints without fail within the shortest possible time and to solve the complaints immediately, in no case shall exceed 02 hours down time.
- D. To regularly update the Antivirus systems to avoid any loss of data (if required).

- E. To replace all such parts which are damaged and which cannot be repaired to keep the Desktop/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT peripherals in good working condition.
- F. To use only genuine original spare parts of reputed firms/manufacturing company in the Desktop/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT peripherals.
- G. To maintain highest order of integrity, moral and social responsibility and decorum of the Courts.
- H. Maintenance of Internet connectivity in the High Court and at the residence of Hon'ble Judges and Officers of this Court.
- I. Recovery and transfer of the data of users.
- J. Maintenance & service of all hardware, software, peripherals at various locations at the High Court of Uttarakhand premises and residences of Hon'ble Judges.
- K. Maintenance & service of UPS including replacement of batteries of branded make, wherever required.
- L. Maintenance & repair of all printers including replacement of Teflon, Logic Card, etc and all other consumable items except toner cartridge.
- M. Maintenance & service of system software and other software packages/material and customization of system as and when required.
- N. Integration of the complete system and testing of the complete system as and when required.
- O. Maintenance of LAN cables network connectivity in the existing setup at High Court including the replacement of faulty network cables, I/O Box, removable Jacks (RJ-45) as and when required. The bidder should be fully responsible for functioning Internet/Intranet connectivity for all users.
- P. Installation of Antivirus in all desktop/laptop of users and further updation (as and when required) and Antivirus license will be provided by this High Court.
- Q. To support users to resolve the problems related with hardware/software, office tools like word processor, power point presentation, video chatting tools and printing of documents/images etc.
- R. The engineer is also liable to work on all holiday and Saturday/Sunday (if services are required) and no additional amount will be paid.

**5. Eligibility Criteria:-**

- A. The Agency applying should possess Income Tax PAN No. and Service Tax Account No. The Agency should have a minimum experience of 05 years in providing Annual Maintenance of Desktop/Laptop Computers, Printers,

U.P.S.'s, Networking Components and other IT peripherals in Central Government/State Government Departments/Public Sector Undertakings/Autonomous Bodies. Possession of valid ISO Certificate in the same field may be an added advantage.

- B. The Tenderer must have an average annual turnover of at least ₹05 Lac from AMC during the last three years. Copies of the following documents should be submitted alongwith the Bid.
- a. Audited Profit & Loss Account of last three financial years.
  - b. Service Tax Certificate.
  - c. Income Tax PAN No.
  - d. Income Tax Return for the last three financial years.
  - e. ISO Certification. (Optional)
  - f. Latest Service Tax Return.
  - g. Documents regarding Experience of 05 years in providing similar services in Central Government/State Government/Public Sector Undertakings/Autonomous Bodies.
  - h. The Earnest Money Deposit (EMD) of ₹20,000/- (twenty thousand only) through Account Payee Demand Draft/Fixed Deposit Receipt or unconditional Bank Guarantee.
  - i. The Tender Fee (non-refundable) of ₹500/- (five hundred only) through demand draft/cash receipt issued by cash section of the Court.
  - j. Certificate of authorization as authorized Service Provider from Original Equipment Manufacturer (OEM). (Optional)

#### **6. Evaluation of Bids:-**

- A. The Techno-Commercial Bid and price Bid will be evaluated as a package simultaneously. It must satisfy all the terms and conditions mentioned in this document and must be accompanied by all the requisite documents.
- B. Filling up of all the columns in Techno-Commercial Bid and Price Bid is compulsory.

#### **7. Earnest Money Deposit:-**

The Quotations should be accompanied by Earnest Money Deposit (EMD) of ₹20,000/- (twenty thousand only) in the form of Account Payee Demand Draft/Fixed Deposit Receipt or unconditional Bank Guarantee from any of the nationalized/scheduled banks in an acceptable form drawn in favour of Registrar General, High Court of

Uttarakhand, Nainital without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful Tenderers after finalization of the Contract.

#### **8. Performance Guarantee (Security Deposit):-**

The successful Bidder shall give performance security in the form of Fixed Deposit Receipt or unconditional Bank Guarantee from a Nationalized Bank amounting to 10% of the total contractual value in favour of the Registrar General, High Court of Uttarakhand, Nainital. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor firm including warranty obligations. The Security Deposit will be refunded only after the expiry of the contract. This deposit is liable to be forfeited, if during the period of contract the services of the contract are found to be unsatisfactory in any respect, and/or if any of the conditions of the contract is contravened/breached, and/or towards any damage caused due to negligence of the contractor or his employees. This forfeiture will be in addition to any action by the High Court of Uttarakhand that the contractor firm may invite upon themselves due to any of the reasons specified above.

#### **9. Other terms and conditions:-**

- A. The Registrar General, High Court of Uttarakhand, Nainital has the right of accepting or rejecting any or all tenders without specifying any reason(s) thereof. The Registrar General is under no obligation to accept the lowest tender.
- B. There is no obligation on the part of the Registrar General, High Court of Uttarakhand, Nainital to inform the unsuccessful Tenderer of the outcome of the Tender process and reasons for rejection of tender.
- C. Payment of contractual value, in appropriate proportion, shall be released every quarter (03 months) based on the performance and services of the firm.
- D. It shall be mandatory on firm to conduct routine checks to maintain the Desktop/ Laptop Computers, Printers, U.P.S.'s, network components and IT other Peripherals in perfect working condition and to submit the routine check reports on quarterly basis to the Registrar General, High Court of Uttarakhand, Nainital.
- E. The Contractor will ensure that only qualified engineers possessing education qualification of diploma in IT from Govt. polytechnic/BE/B.Tech (Computer Science)/MCA/AMIE/Diploma in Computer/BCA or equivalent are deputed for performance of maintenance contract failing which penalty of ₹1,000/- (one thousand only) on each occasion will be imposed. In case there is any change in Engineer, the details with educational qualification will be informed to the Registrar General, High Court of Uttarakhand, Nainital in advance.



- F. In case of pecuniary loss suffered by any of the users/beneficiaries of the High Court of Uttarakhand, Nainital attributed to the Contractor, the Registrar General, High Court of Uttarakhand will have the right to forfeit the Security Deposit and in case the Security Deposit falls short to match the pecuniary loss being insufficient, such balance will be recovered from the payments due to the Contractor.
- G. A surprise check shall be conducted by the Additional Registrar/In-charge Computer High Court of Uttarakhand to ascertain the performance of the equipments.
- H. Rates offered in the Tender will not be enhanced during the period of contract.
- I. The rates finally approved/accepted by the High Court of Uttarakhand, Nainital shall be valid for the whole of the contract tenure and no upward revision will be allowed under any circumstances whatsoever.
- J. Under no circumstances, shall the successful firm appoint any sub-contractor or sub-lease the contract. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice, by the authority that has approved the award of the contract.
- K. The successful Tenderer will be required to furnish security deposit amounting to 10% of the contractual value within 15 days from the date of acceptance of tender and issue of letter of acceptance/Intent. The security deposit shall be in the form of FDR through any nationalized bank in favour of the Registrar General, High Court of Uttarakhand, Nainital or unconditional Bank Guarantee of any Nationalized Bank of equal amount. The security deposit money/unconditional Bank Guarantee will be refundable only after the expiry of the contract. The security deposit will be forfeited if during the period of contract vendor services are found to be unsatisfactory in any respect.
- L. The Registrar General High Court of Uttarakhand, Nainital can terminate the contract at any time without assigning any reason. In this respect, the decision of the Registrar General, High Court of Uttarakhand, Nainital will be final and binding on the contractor. The Registrar General, High Court of Uttarakhand reserves the right to accept or reject any bid in whole or in part without assigning any reasons thereof.
- M. The bills in triplicate for the maintenance services prepared on the basis of rates will have to be submitted in favour of the Registrar General, High Court of Uttarakhand, Nainital for effecting payment. No advance payment shall be made for the services.
- N. The job carried out shall be to the satisfaction of the Registrar General, High Court of Uttarakhand, Nainital after getting certification from the In-charge computer of the High Court of Uttarakhand failing which deductions @ 10% of the total bill shall be made. Depending upon the severity of negligence, the Registrar General, High

Court of Uttarakhand reserves the right to blacklist the agency for a suitable period or from further participation in any of the jobs to be done for the High Court of Uttarakhand, Nainital. The decision of the Registrar General of the High Court of Uttarakhand shall be final and binding on the firm/agency.

- O. Premature withdrawal of the Tender by the Tenderer shall make him liable for forfeiture of the earnest money.
- P. All the pages of the tender document should be serially numbered and duly stamped and signed by bidder.
- Q. The firm should have 05 years of experience in this field i.e. AMC of Desktop/ Laptop Computers, Printers, U.P.S.'s, network components and other IT equipments in the Government Ministries/Departments/Semi-Government organizations including public sector undertaking.
- R. The successful contractor shall, during the validity of the contract, engage/ depute a minimum of one dedicated Service Engineer at High Court of Uttarakhand, Nainital.
- S. The Registrar General, High Court of Uttarakhand reserves right to increase or decrease the number of Desktop/Laptop Computers, Printers, U.P.S.'s and other Peripherals at its discretion.
- T. Response time, removal of defects etc. must be as under, failing which penalty mentioned there against shall be levied against the vender(s).

Items	Response time		Removal of defects		Extension of time with cogent reasons in writing	Beyond extended time
	Not exceeding (From the time of receipt of complaint)	Failing which penalty @ per day per complaint per item	Within	Failing which penalty @ per day per complaint per item		
Desktops Printers UPS Scanners Switches	12 Hours	₹200/-	24 Hrs	₹200/-	Upto 48 Hrs with penalty	Making available standby (of same configuration) + enhancement of penalty to ₹400/- per day per complaint per item from 4 <sup>th</sup> day onwards.

In this regard, the decision of the Registrar General shall be conclusive and binding on the service provider.

- U. A register of surprise/routine checks shall be maintained by the contractor which shall also be inspected by Registrar (IT), High Court of Uttarakhand.
- V. The Registrar General High Court of Uttarakhand, Nainital reserves the right to review the performance whenever so desires, and also to terminate the contract at any point of time during the tenure of the contract in case the performance and the service rendered by the contract firm is found to be unsatisfactory. The decision of

the Registrar General shall be binding on the Contractor. Contract can also be terminated at any point of time if the above-mentioned work is no more required.

W. The Registrar General, High Court of Uttarakhand, Nainital reserves the right to vary, amend or alter any terms and conditions of the Tender Document at the time of execution of the Annual Maintenance Contract.

Sd/-  
Registrar General  
High Court of Uttarakhand  
Nainital

**ANNEXURE-I**

**Techno-commercial Bid**

**Tender for Comprehensive Annual Maintenance Contract of Desktop/Laptop Computers, Printers, U.P.S.'s, Networking Components and other IT Peripherals of the High Court of Uttarakhand**

S. N.	Description	Indicate also page no. where attached														
1.	Name, address & telephone number of the agency/firm															
2.	Name, designation, address & telephone number of authorized person															
3.	Please Specify As To Whether Tenderer Is Sole Proprietor/Partnership Firm/Private or Limited Company															
4.	Name, address & telephone number of Directors/Partners, Fax No., e-mail address															
5.	Copy of PAN Card issued by income Tax Department and copy of previous 03 Financial Year's Income Tax Return.															
6.	Valid ISO Certificate in the field of Security/Traffic Guards, if any (Please attach copy)															
7.	Service Tax Registration No. (Please attach)															
8.	Latest Service Tax Return (Please attach)															
9.	Annual Turnover From AMC during last 03 years: 2010-11 _____ 2011-12 _____ 2012-13 _____ (Please attach proof in the form of Profit & Loss Account)															
10.	Experience Certificates of 05 years in providing services in Central Government/State Government/Public Sector Undertakings/Autonomous Bodies.															
11.	Details of Bid Security/Earnest Money Deposit: a) Amount: b) Demand Draft/FDR or unconditional Bank Guarantee: c) Date of issue: d) Name of issuing Bank:															
12.	Furnish the list of Engineers with Educational Qualifications who will be deputed at the High Court of Uttarakhand, Nainital in the format given below-															
	<table border="1"> <thead> <tr> <th>S. N.</th> <th>Name</th> <th>Technical Qualifications</th> <th>Area of specialization</th> <th>No. of years of experience</th> <th>Area of Experience</th> <th>Date of joining the firm</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	S. N.	Name	Technical Qualifications	Area of specialization	No. of years of experience	Area of Experience	Date of joining the firm								
S. N.	Name	Technical Qualifications	Area of specialization	No. of years of experience	Area of Experience	Date of joining the firm										
13.	List of clients with name, complete address and contact person with telephone number where the company is currently maintaining more than 60 computers on LAN at single location in as per the Performa. Copies of Three such work order or any other documentary evidence from Govt. Departments/Public Sector Undertakings clearly showing that more than 60 computers are being maintained at a singly location should be attached.															

	S. N.	Name of the Organization/Govt. Deptt./PSU with Contact person with tel. No.	Details of equipment and Nos. (Servers and clients) and stand alone PCS, laptops, printers, other peripherals	No. of resident engineers provided	Period of contract	Contract value (₹ in lakhs)

**Declaration by the Bidder:-**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in the tender document and undertake myself/ourselves to strictly abide by them.

**Signature of the Tenderer with Seal**

Note: Please indicate the page numbers where documents are attached. The entire Tender documents should be serially page numbered including enclosures.

Previous experience(s) of the services provided by the Agency to the Govt./Semi-Government Department and reputed/Ltd. Companies (minimum five years experience is essential)				
S.N.	Name	Billing Amount (in ₹)	Period	Status

It is certified that the particulars given above are true to the best of my/our knowledge/behalf and I/We have read terms/conditions and duties/responsibilities of the Technical Staff to be deputed for the purpose and have also understood the same and to hereby undertake to abide by the same without any reservations on any grounds whatsoever. In case of any breach of the said conditions, I/We shall be responsible for the consequences arising out of such situation(s).

Name & Signature of the  
Authorized Signatory of the Agency  
(with Seal of the Agency affixed)

Date:

Place:

**ANNEXURE-II**

**Price Bid**

**A) Desktop /Laptop Computers to be brought under maintenance contract at the time of the commencement of the Contract:**

S. N.	Numbers of Desktop Computer / Laptop Computer	Company Name / Model	Configuration	Rate per Desktop PC with Monitor / Laptop	Total Amount with Monitor (inclusive of all taxes and duties)
a	b	c	d	e	g = b*e
1.	01	HP SERVER ML 150 XEON	3.2 GHZ HDD 72 GB 10K RAM 512 MB (without monitor)		
2.	04	Desktop/ COMPAQ AMD	512MB, 40GB, Keyboard, Mouse, Monitor, CPU		
3.	02	Desktop/ COMPAQ PIV,	512MB, 40GB, Keyboard, Mouse, Monitor, CPU		
4.	11	DESKTOP/IBM PIV	256MB, 40GB, Keyboard, Mouse, Monitor, CPU		
5.	07	HCL Laptop- Model 9100PL	(Core 2 Duo /T8300/2.4 GHz/3MB L2 Cache/1*2 GB RAM/160 HDD/14.1" TFT) With battery and charger		
6.	01	HP COMPAQ 2710p Notebook PC	(Intel Core 2 Due 7600/1.2Ghz/800 MHz FSB/1GB DDR-2/100 GB HDD/12" TFT Screen) With battery and charger		
7.	02	Kiosk (information kiosk key touch screen computer)	P-D958-800MHz/FSB 2*2MB L2 cache/2*256 MB DDR-II/80 GB SATA HDD/17" Glass touch screen with 500 VA LI UPS)		
8.	01	Server/Xeon E5335	(Quad Core) with dual processor support, 2x2 GB DDR-2, 2x146 GB SASHS HDD, IDE-DVD-ROM Drive, 17" TFT Colour Monitor, Key Board & Mouse		
9.	09	Desktop/HCL	(Intel Core 2 Duo E 6420, 2x512 MB DDR II RAM, 16 GB SATA HDD, 17" Colour Monitor, DVD Writer, Keyboard & Mouse		
10.	01	Laptop/HCL ME 39	(Intel Core 2 Duo T8300/2.4 GHz, 3 MB L2 Cache, 2GB DDR-II, 250 GB HDD, 14.1" TFT screen) With battery and charger		
11.	01	Desktop/ ACER	(P4/3.0 GHz with 1 MB L2 Cache & 800 MHz FSB with 4 PCI slots /256 MB RAM/ 80 GB HDD SATA/15" SVGA Colour Monitor, Keyboard, Mouse) with Dialogic Card (D/4PCI-U/Intel)		
12.	27	Desktop/HCL	HCL make/Intel core 2 duo E8400, 3.0 GHz, 1333 MHz, FSB & 6 MB L2 cache/1 GB DDR-II RAM/160 GB HDD/DVD Writer /17" TFT LCD /Mouse & Keyboard		
13.	29	Desktop/vPro technology	Desktop- vPro technology/Intel Quad Core Q9550/2.83 GHz Speed/12MB-L2 Cache/1333 MHz FSB processor/2GB DDR-II 800 MHz memory/250GB Sata-II HDD, 17" TFT Colour Monitor/DVD Writer/Gigabit Ethernet Port & 4xUSB, Keyboard & Optical Mouse/Preloaded Windows Vista Business Edt.		
<b><u>Total Amount in Rupees</u></b>					

**B) Laser Printers to be brought under maintenance contract at the time of the commencement of the contract:**

S. N.	Number of Laser Printer	Company Name/Model	Rate per Laser Printer	Total Rate (inclusive of all taxes and duties)
a	b	c	d	e = b * d
1.	44	HP 1010		
2.	09	HP 2400 (All-in-one) Colour		
3.	02	HP 5662 (Colour)		
4.	06	HP DeskJet 450 CBI Printer (Colour)		
5.	03	HP LaserJet 1022 Printer		
6.	01	HP 9040 DN Network Printer (A4, 40 PPM)		
7.	02	Printer HP OfficeJet J5508 All-in-one		
8.	09	HP LaserJet Printer P1005 (A4, 15 PPM)		
9.	01	Printer SAMSUNG-scx-4828fn		
10.	01	Mobile Printer-HP-H470 (CB027A)		
11.	03	Printer (HP OfficeJet J4580) (All-in-one)		
<b>Total Amount in Rupees</b>				

**C) U.P.S.'s to be brought under maintenance contract at the time of the commencement of the contract:**

S. N.	Total Number of U.P.S.	Company Name/Model	Rate per U.P.S.	Total Amount (inclusive of all taxes and duties)
a	b	c	e	f = b * e
1.	01	TRITRONICS 2KVA U.P.S./ONLINE		
2.	53	500 & 600 VA U.P.S./OFFLINE		
3.	15	MICROTEK 600VA U.P.S./OFFLINE		
4.	05	APC 600 VA U.P.S./OFFLINE		
5.	01	5 KVA UPS/ONLINE		
6.	06	Microtek 600 VA UPS/OFFLINE		
7.	09	500 VA wall mountains U.P.S. (Model No. APC BR1100CI-IN)		
<b>Total Amount in Rupees</b>				

**D) Networking Components & Other IT Peripherals to be brought under maintenance contract at the time of the commencement of the contract:**

S. N.	Total Number	Company Name/ Model	Rate per equipment	Total Amount (inclusive of all taxes and duties)
a	b	c	e	f = b * e
1.	06	INTRASYS Switches		
2.	05	DAX Switches		
3.	03	D-LINK Switches		
4.	12	OPTICAL/OFC Module		
5.	227	I/O Ports		
6.	02	CTC E1 Modems (installed at BSNL, Nainital)		
7.	02	CTC V.32 Modems (installed at NIC-District center, Nainital & High Court)		
8.	01	CICSO 1841 Router (Sl.No.FHK104912QS) (installed at High Court)		

E = Total (A+B+C+D) (Amount in Rupees) .....  
F = Less Discount (if any) .....  
Net Total (E - F) (Amount in Rupees) .....

Note: A: Actual number of equipment may vary at the time of awarding of contract.  
For some of the equipment AMC will start during the year as stated above.  
B: All Duties/Taxes are to be mentioned by the contracting Firm.

All the terms and conditions of the tender for providing Comprehensive AMC of Desktop/Laptop Computers, Printer, U.P.S.'s networking components and other IT Peripherals are acceptable to me.

Signature of Contractor with Seal



## CERTIFICATES

***WE CERTIFY THAT:***

1. We will not LEAK/DISCLOSE any information of the High Court of Uttarakhand to any other institutions/organizations.
2. The rate of TAXES/DUTIES mentioned in the tender is in accordance with the provisions of the rules in all respects and the same is payable to the Authorities.
3. The Comprehensive AMC of Desktop/Laptop Computers, Printers, U.P.S/'s, networking components and other IT Peripherals offered by our firm shall be of the best quality strictly in accordance with the specifications and particulars as detailed in the tender.
4. The information furnished by us in the tender are true and correct to the best of our knowledge and belief.
5. We have read and understood the rules, regulations, terms and conditions of tender as applicable from time to time and agree to abide by them.
6. We shall not disclose any information/data of the High Court to any other third party.

Authorized Signatory  
(Seal of the Company)