

# **HIGH COURT OF UTTARAKHAND NAINITAL**

## **Tender Notice**

Dated : March 17, 2015

Sealed tenders are invited for the supply of various items of Stationery including Stationery for Photostat and Computers for the use in High Court of Uttarakhand during the financial year 2015-2016. The list of the items, detailed terms and conditions of supply, may be seen by the intended bidders with Section Officer (Stationery) in High Court, Nainital on any working day in office hours from 19.03.2015 to 09.04.2015 and on our website [www.highcourtofuttarakhand.gov.in](http://www.highcourtofuttarakhand.gov.in). Sealed tenders should be submitted on or before 09.04.2015 by 3.00 p.m. and tenders will be opened at 4.00 P.M. on the same day. The undersigned reserves the right to reject any tender without assigning any reason.

### **Terms and Conditions:**

1. The firms are required to attach the samples of items and also to mention trademark/name of manufactures failing which tenders will not be considered.
2. The firm submitting tenders are required to deposit a Bank Guarantee/F.D.R./Demand Draft for ₹5000/- in the name of Registrar General, High Court of Uttarakhand, Nainital, payable at Nainital as security money along with tender, which will be returnable in case its tender is not accepted but this amount will be retained as security for those firms whose tenders are accepted.
3. The firm will have to supply the requisite items within a period of seven days from the date of order. In case of failure, the Registrar General will have a right to take appropriate action including forfeiture of security.
4. The firm will have to supply the items at High Court of Uttarakhand, Nainital at its own expenses.
5. The firms should mention the rates of the items excluding VAT in their respective tender.
6. If any item supplied by the firm is found not upto the mark and not in accordance with the approved sample, the items will not be accepted and supplier shall be liable to pay 5% of cost of items as damages and it may be adjusted from the security amount or will be recovered.
7. Tenders submitted by the persons or firms who are not registered with Commercial Tax Department will not be considered.
8. The tender should be submitted for supply of stationery for Photostat and Computer by authorized dealer.
9. The Court reserves its right to cancel any tender at any time without prior notice or assigning any reason.
10. The Security amount will be refundable after the close of the financial year 2015-2016.
11. All disputes shall be subjected to jurisdiction at Nainital.

Sd/-  
Registrar General

## GENERAL STATIONERY ITEMS

Sl. No.	Items Name
1.	Call Bell (Sharp-102) Per Pec
2.	Add Gel Refill - NB-R 20 (Blue, Black, Red) Per Pec
3.	Pilot Pen Ink (Blue, Black, Red & Green) Per Pec
4.	Cello Gripper Refill (Blue, Black, Red & Green) Per Pec
5.	Zotter Refill (Plastic) Blue, Red & Black (Reynolds) Per Pec
6.	Pen Stand Pen Refill - Blue, Red & Black Per Pec Zotter Luxor
7.	Packing Cello Tap (Brown & Transparent)-2" Per Pec (35 meter) Premier Corporate Oddy Wonder (40 meter) Premier Corporate Oddy Wonder
8.	Ink Rubber (Eraser) - Kavita Per Pec
9.	Eraz-ex Per Pec Kores (Pen) Camel
10.	Pilot Pen (V5) Blue, Black, Red & Green Per Pec
11.	Pilot Pen (Hi-tech) Blue, Black, Red & Green Per Pec
12.	Add Diamond Roller Pen Per Pec
13.	Add Diamond Roller Refill Per Pec
14.	Add Gel Pen (Achiever) Blue, Black & Red Per Pec
15.	Cello Gripper Pen (Blue, Black & Red) Per Pec
16.	Pen Stand Pen (Luxor) Per Pec
17.	Gum Tube Per Pec 20 ml Camlin Chelpark Pidilite 22.5 ml Pidilite 25 ml Camlin Chelpark Pidilite 30 ml Camlin Chelpark Pidilite
18.	Glue Stick - (Net Weight 15 g) Per Pec Kores Pidilite
19.	Fevi Quick - (Net Weight 500 mg.) Per Pec Kores Pidilite
20.	Sketch Pen (Red & Green Colour) (Luxor) 10 Pcs. of Pkt. 10 Pcs. of Pkt.
21.	Hiligher (5 Pcs. of Pkt.)- Luxor Having Different Colours Yellow Colour
22.	Colour Sketch Pen (12 Pcs. of Pkt.)- Luxor
23.	All pin (Bell) Per Pkt (70 gm.) 60 gm.
24.	All pin Per Pkt. (70 gm)

	Kores Maxima Pony
25.	U-Pin (100 Pcs. of Pkt.)- (Plastic Covered) Corporate Oddy
26.	Stapler Big (Kangaroo HD-12S/17) Per Pec
27.	Stapler Big (Kangaroo HP 45) - 24/6 No. Per Pec
28.	Stapler Big (Kangaroo HD 45) - 24/6 No. Per Pec
29.	Stapler Small (Kangaroo HD 100) - 10 No. Per Pec
30.	Punching Machine – Kangaroo 1 Hole 52 Nos. 80 Nos. 480 Nos.
31.	Clip board (Omega) - Art No. 1712 Per Pec
32.	Table Top (Size- 16-x22- Thickness 10 mm.) Per Pec
33.	Scale (Ruller) - 12 Inches Plastic (10 Pcs. of Pkt.) Kores Ashoka Nataraj
34.	File Cover - Per Pec Corporate 301EF 301E 301F 301 202D 202DF World One 301E 301F 202D 202DF
35.	Envelope (File Size 12 InchesX16.5 Inches) Plastic Coated Per Pec Taj (File Size 12 InchesX16.0 Inches)
36.	Envelope (File Size 12 InchesX16.5 Inches) Net Coated Per Pec Taj (File Size 12 InchesX16.0 Inches)
37.	Envelope (A-4 Size 9.5 InchesX12 Inches) Plastic Coated Per Pec Taj
38.	Envelope (A-4 Size 9.5 InchesX12 Inches) Net Coated Per Pec Taj
39.	Register - 7.5 Inches X 13 Inches, Orient Paper, 65 GSM (Bharat) Per Pec 192 pages 240 pages 576 pages
40.	Photostat Paper-FS (500 Sheets of Ream) Century 75 GSM  JK 75 GSM Himalaya 75 GSM
41.	Photostat Paper-A-4 (500 Sheets of Ream) Century 75 GSM  JK 75 GSM Himalaya 75 GSM Century Parchment 106 GSM
42.	Paper A3 (500 Sheets of Ream) JK Easy Copier Century
43.	Type Paper (500 Sheets of Ream)

	JK Century
44.	Board Files - 25cmX38cm, 2 Pounds Per Pec Bharat Ordinary
45.	Pen Stand KBI- Per Pec Big (4 pens with globe and date)  Small (2 pens with date)
46.	Staples (Pin) - Kangaroo Per Pkt. 10 No. 24/6 No. 23/8 23/10 23/13 23/17 - H
47.	Tags - Cotton (Big) (Green Colour) -38 cm. long (1 Bunch of 100 Pcs.)
48.	Tags - Cotton (Small) (White Colour)- 14 cm. long (1 Bunch of 25 Pcs.)
49.	Self Sticking Removal Page Marker (80X3) Per Pkt. Kores Desmart
50.	Self Sticking Removal Page Marker (4 Pads of 20mm x 50mm each, 40 page markers per pad Total 160 page markers) Corporate Kores Desmart
51.	Cello Tape - (Prime - 35 mt.) Per Pec Premier (35 mt.) ½" 1" Prime (35 mt.) ½" 1" Priem (35 mt.) ½" 1" Ordinary ½" 1"
52.	Calculator Per Pec Made in China Citizen CT 500 (10 digites) Casio MJ-120D (12 Digites)
53.	Table Glass (60 x 60 cm. Thickness 10 mm.) Per Pec
54.	Waste Paper Basket (202) Per Pec Neelkamal Polysat Wonder
55.	Paper Tray (Neelkamal) - Single Per Pec NeelKamal Wonder
56.	Stamp Pad Ink- (Purple & Black) (Medium size) Per Pec Kores 50 ml. 100 ml. Ashoka 50 ml. 100 ml.
57.	Paper Weight (Square) Per Pec Squar
58.	Letter Pad (100 Sheets of 1 Pkt.) (Royal 80 GSM Paper) (For High Court, Hon'ble CJ & Other Ho'ble Judges) Size 14 x 22.5 cm Size 19.5 x 25.5 cm. Size 21.5 x 29.5 cm.
59.	Letter Pad (100 Sheets of 1 Pkt.) (Royal 100 GSM Paper) (For High Court, Hon'ble CJ & Other Hon'ble Judges)

	Size 14 x 22.5 cm Size 19.5 x 25.5 cm. Size 21.5 x 29.5 cm.
60.	Letter Pad (100 Sheets of 1 Pkt.) (Royal 120 GSM Paper) (For High Court, Hon'ble CJ & Other Hon'ble Judges) Size 14 x 22.5 cm Size 19.5 x 25.5 cm. Size 21.5 x 29.5 cm.
61.	Paper Cutter -(Large Size) Per Pec Corporate (Product Code 1413) Primer Nataraj Chelpark
62.	Paper Cutter -(Small Size) Per Pec Corporate (Product Code 1413) Primer Nataraj Chelpark
63.	Paper Cutter Blade -(Large Size) Per Pec Corporate (Product Code 1413) Primer Nataraj Chelpark
64.	Paper Cutter Blade -(Small Size) Per Pec Corporate (Product Code 1413) Primer Nataraj Chelpark
65.	Pencil Per Pec Nataraj Camlin Apsara Matrix cedar HB
66.	Checking Pencil (Nataraj) (Red-Blue) Per Pec
67.	Pencil Cutter - Nataraj Per Pec
68.	Driver Log Book, Bharat (220 Pages approx.) Per Pec
69.	Needle (Big) - 3.5- Per Pec
70.	Permanent Marker Pen (Black) - Luxor Per Pec
71.	OHP Marker (Luxor) Per Pec
72.	Sketch Pen - Luxor (Black) 10 Pcs. of Pkt.
73.	Omega Paper Tray (Office Paper Tray) - Art No. 1739 - Utility Per Pec
74.	Correction Pen - Kores Per Pec 6 ml. 7 ml.
75.	Gum Bottle Per Pec Camel 150 ml 700 ml Kores 150 ml 700 ml
76.	Photo Glossy Paper 210 GSM 50 sheets of Pkt. De'smart 220 GSM 50 sheets of Pkt. De'smart Oddy
77.	Slip Pad (Bharat) Per Pec Size 0 No. (Small) 1 No. (Medium) 2 No. (Big)
78.	Documents File Cover (40 sheets) - (Transparent) Per Pec Corporate De'smart A4

	Wonder (B-503) A4 FS
79.	Packing Sheet - Coloured Plastic Per Pec
80.	Brown Sheet Per Pec
81.	Stationery Utility Tray (Omega or Altop) Per Pec
82.	Card/Hard Board Thick Per Pec
83.	Card Sheet - 22- X 28- Per Pec
84.	Binding Cloth (Red & Blue), Per Meter
85.	Rexene paper (Red, Black, Purple, Blue) Per Meter
86.	Fevicol 1 kg.
87.	Scissors (Kangaroo) Per Pec SI 1150 PI 3160 Medium large
88.	Knife (Big) Per Pec
89.	Needle Big (Suee) Per Pec
90.	Thread (Big Real 100 gm. Cotton-) Per Pec Vardhman Ambica
91.	Brush 2 Inch Per Pec
92.	Desk Calendar Stand - Kebica Per Pec
93.	Table Calendar Stand KBI/Kebica Per Pec Big Small A4
94.	Judgment Paper (Green Colour) FS (500 Sheets of Ream) 80 GSM Century Jk Sirpur Ledger
95.	Stamp Pad Per Pec Kores Big (157 x 96 mm) Medium (110 x 70 mm) Small (51 x 95 mm) Ashoka Big (157 x 96 mm) Medium (110 x 70 mm) Small ( 51 x 95 mm)
96.	Suja (Borer) Wooden Handle (National) Per Pec
97.	Short Hand Note Book (Bharat 120 Pages) Per Pec
98.	Reynolds Gel Racer Pen Per Pec
99.	Reynolds Gel Racer Refill Per Pec
100.	Magnifying Glass 75 mm Per Pec
101.	Cello Pin Point Pen Per Pec
102.	Cello Pin Point Refill Per Pec
103.	Transparent File Cover Per Pec FS Size A4 Size L Folder FS Size A4 Size
104.	Non-Dust Eraser (Rubber) Per Pec Nataraj Apsara
105.	Reynolds Fine 045 Pen Per Pec
106.	Reynolds Fine 045 Refill Per Pec
107.	T Pin (50 gm) Oddy
108.	Damper with Cap Chelpark Oddy
109.	Pen Stand Date

110.	Binder Clip (Oddy) Per Box 10 mm 15 mm 19 mm 20 mm 30 mm 32 mm 40 mm 41 mm 50 mm 51 mm
111.	Parker Ball Pen (Blue) Per Pec  Roller Pen
112.	Parker Ball Pen Refill (Blue & Black) Per Pec Roller Pen
113.	Sealing Wax (Special Quality) (1 Box of 10 Pcs.) Per Box Tender Standard
114.	Reynolds Trimax Pen Per Pec
115.	Reynolds Trimax Refill Per Pec
116.	File Cover Ring Binder (Worldone SKU No. RB400) A4 FS
117.	Magnetic Pin-Clip Dispenser (Sharp-113 No.) Per Pec
118.	Add Gel Classic Pen (Blue, Black & Red) Per Pec
119.	Add Gel Classic Refill (Blue, Black & Red) Per Pec
120.	Platinni Pergo Ballpoint Pen (Cello) (Blue, Black, Green & Red) Per Pec
121.	Platinni Pergo Ballpoint Refill (Cello) (Blue, Black, Green & Red) Per Pec
122.	Aura Metal Ball Pen (Luxor) (Blue, Black & Red) Per Pec
123.	Aura Metal Ball Refill (Luxor) (Blue, Black & Red) Per Pec
124.	Guard File

**PHOTOSTAT MACHINE STATIONERY/TONER**

<b>Sl. No.</b>	<b>Items Name</b>
1.	Toshiba Toner (E Studio - 350/450)
2.	Duplo Ink Cartridge 514K Black 600 CC 1000 CC
3.	Toshiba Toner (E Studio - 600/520/720/850)
4.	Toshiba Toner (T-1640D-5K) Toshiba Toner (T-1640D)
5.	Toshiba Toner (T-1810D-5K) Toshiba Toner (T-1810D)
6.	Toshiba Toner (T-5070P-5K) Toshiba Toner (T-5070P)
7.	Roll Master (DR-650 L) Stencil
8.	Fax Roll (Per Pec) (Mitsubishi Thermal Paper High Sensitive) (Size 216/210 mm) 30 mt. 50 mt. (De-smat Thermal Paper High Quality) (width 210mm) 30 mt. 50 mt.
9.	Fax Machine Toner TN2280, Brother 2600 pages
10.	Fax Machine Toner TN2260, Brother 1200 pages
11.	Xerox Toner 6R1046
12.	Xerox Toner 106R01277(Pack of 2 Bottle)
13.	Xerox Toner 006R01146 (Pack of 2 Bottle with 1 waste Toner Bottle)
14.	Xerox Toner 006R01552 (Pack of 2 Bottle with 1 waste Toner Bottle)
15.	Xerox Machine Stapler Cartridge 5875
16.	Xerox Machine Stapler Cartridge 5775



**COMPUTER STATIONERY/CARTRIDGE**

Sl. No.	Items Name
1.	Compact Discs Recordable (CD-R) Per Pec HP Moserbaer
2.	DVD-R Per Pec Moserbaer HP Sony
3.	DVD-RW Per Pec Moserbaer HP
4.	56 No. Black Cartridge HP
5.	57 No. Colour Cartridge HP
6.	56/57 Combo Pack Ink Cartridge HP
7.	Q-5949A Cartridge HP
8.	Q-2610A Cartridge HP
9.	(Q2612A) Cartridge 12A HP
10.	(Q2612AF) Cartridge (Dual Pack) 12AF HP
11.	8061 X Cartridge (for Laser Jet Printer 4100 No.) HP
12.	Lazerjet Cartridge Black 1200 No. HP
13.	HP 58 Cartridge
14.	HP 59 Cartridge
15.	CD Carry Bags (approx. 24 CDs) Per Pec
16.	CD-RW Per Pec HP Moserbaer
17.	CD Case Non Breakable Per Pec
18.	(C8543X) Laser Jet Print Cartridge 43X HP
19.	(CB435A) Laser Jet Print Cartridge 35A HP
20.	USB 2.0 Pen Drive (With make & Warranty) Kingston 8 GB 16 GB 32 GB Omega 8 GB 16 GB 32 GB Umax 8 GB 16 GB 32 GB Moserbaer 8 GB 16 GB 32 GB Transcend 8 GB 16 GB 32 GB HP 8 GB 16 GB 32 GB
21.	702-Black Cartridge HP
22.	22-Tri-colour Cartridge HP
23.	Cartridge ML-D2850A/XIP Samsung (2000 pages)
24.	Cartridge ML-D2850B/XIP Samsung (5000 pages)
25.	Cartridge MLT-D106S/XIP Samsung
26.	Imaging Unit (Drum) MLT-106 series (P) Samsung
27.	Cartridge MLT-D209S/XIP Samsung (2000 Pages)
28.	Cartridge MLT-D209L/XIP Samsung (5000 Pages)
29.	851 Black Cartridge HP

30.	855 Tri-Colour Cartridge HP
31.	901 Black Cartridge HP
32.	901 Tri-Colour Cartridge HP
33.	(CE278AC) Black Cartridge CE278AC HP
34.	(CE278AF) Black Cartridge (Dual Pack) 78A HP
35.	(CE410A) 305A Black Cartridge HP
36.	(CE411A) 305A Cyan Cartridge HP
37.	(CE412A) 305AYellow Cartridge HP
38.	(CE413A) 305A Magenta Cartridge HP
39.	(C9391A) 88XL Cyan Ink Cartridge HP
40.	(C9392A) 88XL Magenta Ink Cartridge HP
41.	(C9393A) 88XL Yellow Ink Cartridge HP
42.	(C9396A) 88XL Black Ink Cartridge HP